**FORMATTING INSTRUCTIONS**
**2004 EECS481 Research Paper**

Please follow the instructions below.

## 1. FILE SIZE

The paper is to be submitted both electronically and in hardcopy. The electronic copy must be in .pdf format and has a **2 mega-byte** file size. Please note that we are unable to make any exceptions to this rule.

## 2. TITLE PAGE (top part of first page only)

### 2.1. Title of Paper
The title must be centered inside of the top margin with at least a one and one-half inch margin on the left and right. Font is 'Times New Roman' typeface, **bold** faced, **14 point**.

### 2.2. Author
The author name must be centered 2 spaces below the title with at least a one and one-half inch margin on the left and the right. Font is 'Times New Roman' typeface, **bold** faced, **12 point**.

### 2.3. Footer
The following footer should be used on every page of your paper. This footer is **10 points** and in *italics*:

*"Research Paper, EECS481 Software Engineering, The University of Michigan"*

3**. BODY OF THE PAPER** (beginning under the title information on the first page and continuing with all subsequent pages)

**3.1. First Page**-The body of the paper must begin 4 spaces below the author name on the first page. The paper will be in a one-column format with left justification. There must be a 1 inch margin on the left, right, and bottom. Font is 'Times New Roman' typeface, 12 point, skipping one line between paragraphs.

**3.2. Second and All Subsequent Pages**-There must be a 1 inch margin all around (top, bottom, right, left) in one column format, left justification, skipping one line between paragraphs. Font is 'Times New Roman' typeface, 12 point, using only standard symbols and abbreviations in text and illustrations.

**3.3. Abstracts**-Abstracts are required, and are imbedded at the beginning of the paper, not on a separate page. The abstract should be 500 words or less.

**3.4. Headings**-Headings are required for each major section of the paper. Section headings include the following: Abstract, Introduction, Previous Research, Body (may be broken into subheadings), Summary, and References. Headings must be left justified, bold, lowercase, with

the same font and size as the body of the paper. There must be only one space between the heading and the paragraph.

**3.5. Page Numbering**-Pages should be numbered in 'x of y' format.

**3.6. Length**- The paper should be approximately ~~10~~ 5 pages in length.  A grade reduction may occur for papers that are significantly shorter (or longer) than ~~10~~ 5 pages.

**4. BIBLIOGRAPHIC (Reference) INFORMATION** (following Summary section)

The paper must include at least 5 references, at least three of which are non web-based references.  The bibliography must begin 4 spaces below the body of the paper using the same margins as the body.  Font is Times New Roman' typeface, 10 point.  Use a recognized standard for reference format, such as the Chicago Style Guide.  The referencing requirement is to list and number each reference.  When referring to a reference in the text, type the corresponding reference number in the following form:  '[x]'.