

# EECS 481 Software Engineering

## Project 2 Proposal Template

Project 2 Proposal should be 2-3 pages in length. Only one proposal is required for each group. Due date as indicated on Project 2 Specification.

### **Content of Proposal**

#### Group Members:

- Member name,
- Uniqname,
- Role (as described in Project 2 Specification or as defined in group)

#### Project Description

- High level view of functionality,
- 'Rough' approach to problem,
- Anticipated area(s) of complexity

#### Group Contract

- Modes of Communication
  - What is the expected mode of communication (email, phone, cell phone, ...)?
  - Who will develop group distribution lists?
  - What is the maximum expected time for replies to communications?
- Meetings
  - How many times per week will the group meet?
  - Where, when, and for how long?
  - Is there a penalty for not attending meetings?
- Personnel
  - What process corrections are in-place if responsibilities for a role are not met (e.g., part of a project is not turned in)?
  - How will the group keep track of the amount of time each person is putting into the project?
- Approach
  - As a group, what is your approach to the project? Extreme programming? Individual work, then merge? At what point(s) will the group merge individual efforts?
  - What effect does the approach have upon any of the above?
- Other issues, as needed
  - How might you use the firing policy effectively?
  - How about the quitting policy?
  - How will someone who exceeds expectations be rewarded?